

Dear Client Name,

I appreciate you reaching out to me regarding your real estate needs. I am not the ideal person to provide this service for you, however, I am going to go above and beyond to find the person who can.

I am a member of an exclusive agent network called ReferralExchange. I am personally going to make sure you have someone who can help and they will reach out to you shortly to get your details. Below is some additional information about the service. I look forward to hearing about your experience!

1. [ReferralExchange Client Brochure](#)
2. [Client Worksheet: "How to Interview an Agent"](#)

Thank you,

Your Name

Contact Information